



## Advent Christian General Conference of America

### Denominational Authors Book Display Policy

*2026 Triennial Convention*

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#### I. PURPOSE

The Denominational Authors Book Display exists to:

1. Encourage and highlight authors within the fellowship of the Advent Christian General Conference of America (ACGC).
2. Promote biblically faithful, doctrinally aligned resources that serve the church.
3. Maintain an orderly, unified and Christ-honoring presentation at the Triennial Convention.

Participation in this space is a privilege extended under the authority of ACGC and is subject to the governance and oversight of the convention staff.

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#### II. ELIGIBILITY

To participate, the following requirements must be met:

##### 1. Convention Registration Required

All authors must be fully registered attendees of the Triennial Convention.

##### 2. Affiliation

Authors must be members in good standing within an Advent Christian church, conference or region, or receive written approval from the Executive Council or its designee.

##### 3. Physical Books Required

Authors must display some physical copies of their books. Digital-only materials are not sufficient.

##### 4. Doctrinal Alignment

Materials must not contradict the Advent Christian Declaration of Principles, the Advent Christian Statement of Faith or official denominational positions as expressed in the denomination's enduring resolutions. ACGC reserves the right to decline any title inconsistent with its mission, doctrine or spirit.

### III. DISPLAY & PRESENTATION STANDARDS

#### 1. Denominational Oversight of Appearance

ACGC retains full authority over:

- o Table layout and configuration
- o Placement of authors
- o Table coverings and visual presentation
- o Overall aesthetic design

#### 2. Signage

All signage will be created and provided by ACGC.

Independent banners, table signs, posters or freestanding displays are not permitted without written approval. Each author will receive up to three (3) signs: Author Name and digital payment information, two (2) additional signs to advertise digital editions (no more than six per sign) or author's page at Amazon, social media, website, etc.

#### 3. Book Display Limit

No more than **25 books** may be displayed on a table at one time per author unless otherwise authorized.

#### 4. Table Sharing

Authors should expect shared table space. Space is limited and assigned at the discretion of convention leadership.

#### 5. Merchandise Limitations

Only books and closely related printed materials may be displayed. Additional merchandise requires prior approval.

#### 6. Duration

Authors may setup their books beginning at 2:00 PM on Monday, August 17 and should leave their books on display until 9:00 PM on Thursday, August 20.

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### IV. SALES & FINANCIAL RESPONSIBILITY

#### 1. Author Responsibility

Authors are solely responsible for:

- o Sales transactions
- o Payment processing
- o Inventory
- o Sales tax compliance
- o Security of merchandise

#### 2. Digital Payment Required

Authors must offer a digital payment option (credit/debit/mobile payment platform, i.e. Venmo, Zelle, Square).

#### 3. No Financial Liability

ACGC assumes no responsibility for lost, stolen or damaged merchandise or payment disputes.

## **V. RESERVATION & DEADLINE**

### **1. Reservation Deadline: July 1**

All participation requests must be submitted by July 1, 2026.

### **2. Required Submission Materials**

- o Completed application
- o Brief author biography
- o Confirmation of digital payment capability

Participation is not confirmed until written approval is issued.

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## **VI. CONDUCT**

Authors are expected to reflect Christian character and denominational unity. Aggressive sales tactics or distribution of materials outside the designated area are prohibited.

ACGC reserves the right to revoke participation privileges for policy violations.